

# DCP 325 Working Group Meeting 13

23 September 2024 at 10:00am

Web-Conference

Attendee	Company
<b>Working Group Members</b>	
Blessing Ekpe [BE]	SSE
Chris Ong [CO]	UKPN
Ed Grimsey [EG]	BU-UK
James Knight [JK]	Centrica
Kara Burke [KB]	NPg
Monique Pereira [MP]	Indigo Networks
Rebecca Nock [RN]	National Grid
Simon Vicary [SV]	EDF
Victoria Burkett [VB]	SSE
<b>Code Administrator</b>	
Andy Green [AG] (Chair)	ElectraLink
Mel Kendal [MK] (Technical Secretariat)	ElectraLink
<b>Apologies</b>	
Diandra Orodan [DO]	BU-UK

## 1. Administration

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- 1.1 The Working Group reviewed the “Competition Law Guidance”. All Working Group members agreed to be bound by the Competition Law Guidance for the duration of the meeting.
- 1.2 An action log has been created and all updates are provided in **Appendix A**.

## 2. Purpose of the Meeting

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- 2.1 The Chair explained that the purpose of this meeting is to review the draft RFI document within the Working Group and agree next steps.

## 3. Review of Draft RFI Document

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- 3.1 The Chair presented the draft RFI document on screen for the Working Group to review prior to issuing to wider industry for further feedback. The final version of the RFI document can be found as **Attachment 1**.
- 3.2 The key updates can be found below:
- 3.3 In regard to paragraph 4.6, CO stated he could not recall this approach being taken before; however, believes that this is a useful approach by keeping views anonymous within the Working Group. CO did suggest making the Party category known – the Working Group did not have any objections; however, it was mentioned that if further context or clarity is needed for a response, the timeframe may be delayed as the Secretariat would have to take this offline and feedback to the group at a later date.
- 3.4 Following this, the Chair suggested providing an option to respondents to state that their responses can be treated as confidential if they wish to do so as opposed to it ‘will’ be confidential. The concern with this is that respondents may not be as open as they would like to be if they are identifiable.
- 3.5 After further discussion, the Working Group agreed to add the below wording as paragraph 4.7 and 4.8:
  - *It was agreed within the Working Group that the party categories would be shared as this would give good context on which areas of the industry were responding.*
  - *It was noted that the Secretariat may need to contact some responders if further information or context to the RFI responses was required.*
- 3.6 The Chair walked through the rest of the RFI document with the Working Group, and there were no further comments or feedback.
- 3.7 Following the above discussions, the Working Group were happy with the RFI being issued today (23 September 2024) for a 3-week response period, giving a response deadline of 14 October 2024.

**ACTION 13/01: The Secretariat to issue the final RFI document to wider industry on 23 September 2024 for further feedback.**

## 4. Work Plan and Next Steps

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- 4.1 The workplan will be updated after each meeting.

4.2 The Working Group discussed the next steps, and the following items were captured:

- The Secretariat to issue the final version of the RFI document to wider industry for further feedback.

## 5. Any Other Business

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5.1 The Chair asked the group whether there were any other items of business to discuss.

5.2 There were no other items raised.

## 6. Date of Next Meeting – 22 October 2024

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6.1 The next Working Group meeting will be held on 22 October 2024 at 10am.

## 7. Attachments

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- Attachment 1\_DCP 325 Final RFI Document

APPENDIX 1

New and open actions

Action Ref.	Action	Owner	Update
13/01	The Secretariat to issue the final RFI document to wider industry on 23 September 2024 for further feedback.	Secretariat	New Action.

Closed Actions

Action Ref.	Action	Owner	Update
12/01	The Secretariat to produce a clean version of the Draft RFI and circulate to the Working Group post-meeting for review.	Secretariat	Closed.